

DATE: October 6, 2004

TO: CITY CLERK

FROM: Loretto Academy
Alejandrina Morton
El Paso, Texas 79903

04 OCT 13 PM 2

Telephone No.
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

October 19, 2004

Item should read as follows:

Loretto Academy to hold a foot race/walk on October 23, 2004 from 9:00 a.m. to 10:30 a.m. Route: Start at 1300 Hardaway to Bliss, turn left on Bliss, turn right on Radford, proceed on Radford to Leeds, turn right on Leeds, turn right on Hawley, turn right on Howze, turn right on Hastings, turn left on Cumberland, turn right on Graham, turn right on Reynolds, proceed on Reynolds to Clifton, turn right on Clifton, turn right on Radford, turn right on Trowbridge, turn right on Hardaway and finish at 1300 Hardaway. Approximately 150 persons will take part and 50 spectators are anticipated. (Districts 2, 3, & 8) [Alejandrina Morton]

SPECIAL INSTRUCTIONS:

PERMIT #04-133

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Loretto Academy

(Person/Organization)

Contact Person:

~~Karen Magana~~ **ALEJANDRINA MORTON**

Name:

915-542-0033	<u>El Paso</u>	<u>TX</u>	<u>799-03</u>	<u>915-542-0033</u>
Street Number	City	State	Zip Code	Telephone No.
				Between 8:00 AM - 5:00 PM

2. Type of Event:

Foot Race/Walk

(Moving)

☐ Parade
☐ Demonstration
☒ Foot Race/Walk
☐ Bike Race
☐ Other: _____

(Stationary)

☐ Block party
☐ Bazaar
☐ Festival
☐ Sidewalk Sale
☐ Other: _____

3. Date of Event:

October 23, 2004

Total Time of Event: from 9:00 a.m. to 10:30 a.m.
 (Time) (Time)

Time in which police traffic control services will be needed:

from 9:00 a.m. to 10:30 a.m.

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

10/19

04/27/05-1 10/19/2004 001 7A
 JPP - AMPLIFICATION PERMIT TEMP USE OF
 CITY ST \$15.75

4. Approximate number of participants:

150 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 50

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: applying

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Route: Start at 1300 Hardaway and proceed on Hardaway, Bliss, Radford, Leeds,
Hawley, Howe, Hastings, Cumberland, Graham, Raynolds, Clifton, Radford,
Trowbridge, Hardaway and end at 1300 Hardaway.

Location of assembly area, if separate or different:

1300 Hardaway Street

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☐ Yes ☒ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:
We will clean the race course ourselves.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Mary E Boeser SL
Signature of Applicant

10/6/04
Date

For *Loretto Academy*

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: LORETTO ACADEMY FOOT RACE/WALK

\$15.75 Fee Paid: 0427903-1 10/06/2004 001 26

\$21.00

City Council Hearing: OCTOBER 19, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: LORETTO ACADEMY FOOT RACE/WALK

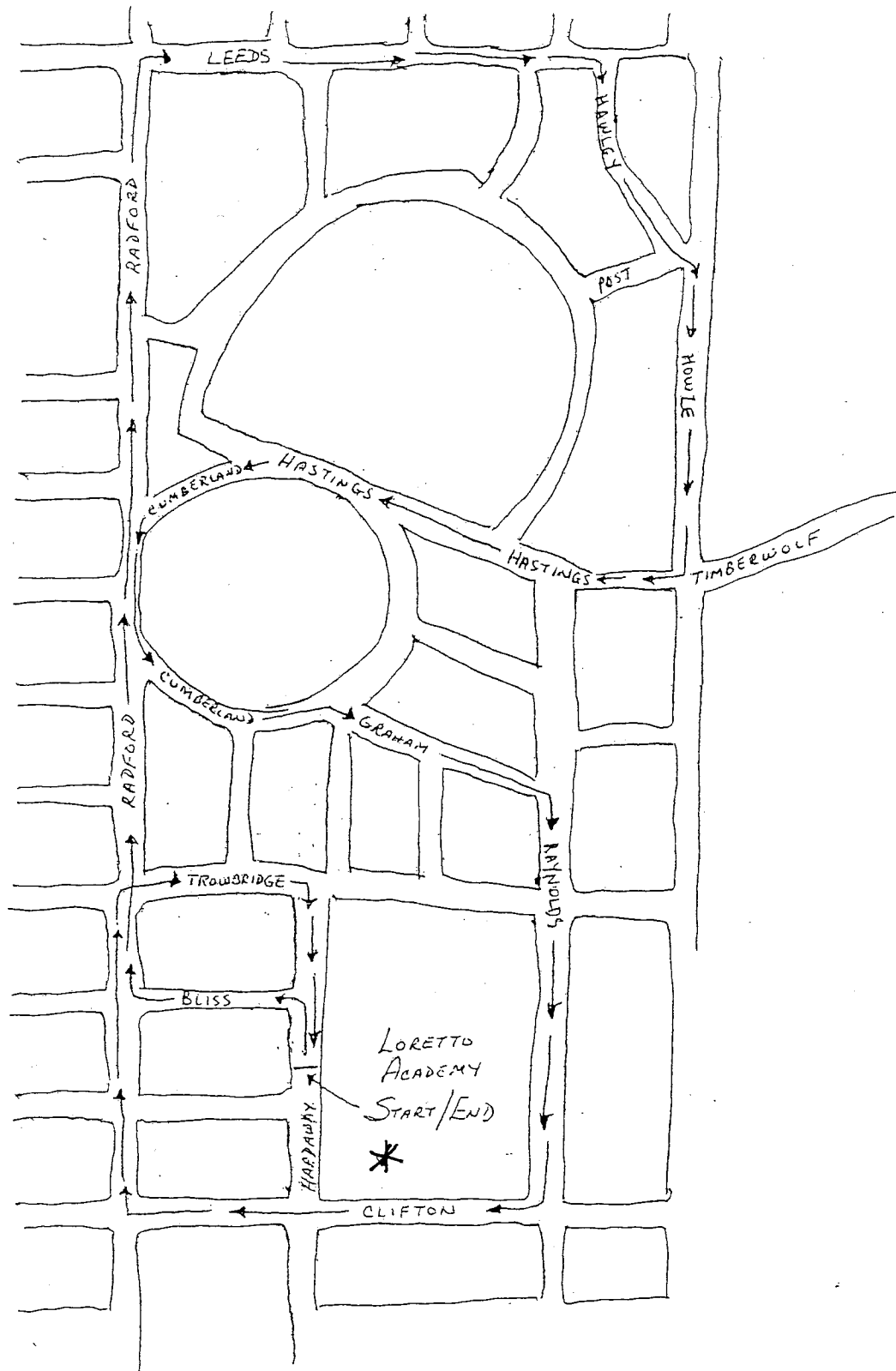
LOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON, AND
TROWBRIDGE

DATE OF EVENT: OCTOBER 23, 2004 FROM 9:00 A.M. TO 10:30 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: LORETTO ACADEMY FOOT RACE/WALK

\$15.75 Fee Paid: 0427903-1 10/06/2004 001 26
\$21.00

City Council Hearing: OCTOBER 19, 2004

Copy to:

<input checked="" type="checkbox"/> Police Department	<input checked="" type="checkbox"/> Engineering-Traffic Div.
<input checked="" type="checkbox"/> Fire Department <i>mpo</i>	<input type="checkbox"/> Highway Department
<input checked="" type="checkbox"/> Sun Metro	<input type="checkbox"/> Street Department
<input type="checkbox"/> Parks Department	<input type="checkbox"/> Civic Center

Comments:

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\$21.00

City Council Hearing: OCTOBER 19, 2004

Copy to:

☒ Police Department☒ Fire Department☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

Comments:

Sun Metro has no objection to
the event.L. Lujan 10/6/04PERMITEVENT: LORETTO ACADEMY FOOT RACE/WALKLOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON, AND
TROWBRIDGEDATE OF EVENT: OCTOBER 23, 2004 FROM 9:00 A.M. TO 10:30 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

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\$15.75 Fee Paid: 0427903-1 10/06/2004 001 26
\$21.00

City Council Hearing: OCTOBER 19, 2004

Copy to:

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☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTION TO PROPOSED EVENT. TRAFFIC
CONTROL BY POLICE OFFICERS.

ARTURO SANCHEZ (07OCT.2004)

PERMIT

EVENT: LORETTO ACADEMY FOOT RACE/WALK

LOCATION 1300 HARDAWAY, BLISS, RADFORD, LEEDS, HAWLEY, HOWZE,
HASTINGS, CUMBERLAND, GRAHAM, RAYNOLDS, CLIFTON, AND
TROWBRIDGE

DATE OF EVENT: OCTOBER 23, 2004 FROM 9:00 A.M. TO 10:30 A.M.

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Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: Loretto Academy Foot Race/Walk

\$15.75 ☐ Fee Paid: 0427903-1 10/06/2004 001 26
\$21.00 ☐ Date

City Council Hearing: October 19, 2004
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☒ Parks Department

☒ Traffic & Trans. Dept.
☒ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 15 officers and 15 vehicles.

Estimated cost to city: \$426.00 Estimated cost to applicant: \$1074.00

PR 04-133

PERMIT

EVENT Loretto Academy Foot Race/Walk

LOCATION: 1300 Hardaway, Bliss, Radford, Leeds, Hawley, Howze, Hastings, Cumberland, Graham, Raynolds, Clifton, and Trowbridge

DATE OF EVENT: October 23, 2004 from 9:00 A.M. to 10:30 A.M.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

THIS IS NOT A PERMIT

October 13, 2004

Loretta Academy
Alejandrina Morton

El Paso, Texas 79903

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, OCTOBER 19, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

Loretto Academy to hold a foot race/walk on October 23, 2004 from 9:00 a.m. to 10:30 a.m. Route: Start at 1300 Hardaway to Bliss, turn left on Bliss, turn right on Radford, proceed on Radford to Leeds, turn right on Leeds, turn right on Hawley, turn right on Howze, turn right on Hastings, turn left on Cumberland, turn right on Graham, turn right on Raynolds, proceed on Raynolds to Clifton, turn right on Clifton, turn right on Radford, turn right on Trowbridge, turn right on Hardaway and finish at 1300 Hardaway. Approximately 150 persons will take part and 50 spectators are anticipated. (Districts 2, 3, & 8) [Alejandrina Morton] Permit No. 04-133

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 15 OFFICERS AND 15 VEHICLES. ESTIMATED COST TO CITY: \$426.00 ESTIMATED COST TO APPLICANT: \$1074.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR